



**MIT LOST RING PROGRAM**

Office Use:  
ORDER#: \_\_\_\_\_  
SCHEDULE: \_\_\_\_\_

The Lost Ring Program (LRP) is designed to help you obtain a replacement ring if your class ring is lost or stolen. The LRP is in effect only for your original ring and can only be used one time. Additionally, this program does not cover your companion ring (purchased at a discounted price).

A claim cannot be filed within the first 30 days from receipt of ring or rings purchased after January 1, 2014.

The Replacement ring will be manufactured using the exact same specifications as your original ring.

Orders will be processed upon receipt of claim and payment in full. Production time will be 6 to 8 weeks.

Contact a Ring Product Specialist for your replacement cost.

In order to process your LRP claim, please fill out the form completely and return it to the address listed below with payment in full.

How, where and on what date did the loss or theft take place? \_\_\_\_\_

Please provide Police Report Case # \_\_\_\_\_ Attach copy if available.

**Name on the Original Order** \_\_\_\_\_

**Shipping Address** \_\_\_\_\_ **Apt#:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ (for shipping notification)

Payment Method – U.S. Dollars (please do not send cash. Total, S&H plus tax due at ordering (\$15 shipping and handling fee.)

**CHECK or MONEY ORDER** payable to Herff Jones or **VISA/MASTERCARD/DISCOVER:**

**Cardholder Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**Card Number:** \_\_\_\_\_

**Expiration MM/YY:** \_\_\_\_ \_\_\_\_

**Cardholder Signature:** \_\_\_\_\_

(you authorize us to charge your card for the total amount)

*\*\*Due to fluctuating gold market, all rings may be subject to a taxable surcharge (quote good for 30 days)*

*\*\*Any cancellations will forfeit a manufacturing fee of \$100.00*

*PAYMENT IN FULL REQUIRED WITH REQUEST*

**Mail to:**

ATTN: Herff Jones College Division

LRP Department

4719 W. 62<sup>nd</sup> Street

Indianapolis, IN 46268

**Questions Call 877.454.7231**